



# S1145



[zoom](#)

Available in: English

## Housekeeping is Safekeeping. It's everyone's responsibility.

To Homer clutter is never a problem and housekeeping something for others to do. In this Outline SafetyWorld shows how dangerous such personal assumptions really are and how cleanliness and order can become habits. Learn, and then teach, why housekeeping is often considered to be the number one measurement of a company's safety awareness program.



# S1110



[zoom](#)

Available in: English, French, Spanish

## Housekeeping, Work keeping, WORTH-KEEPING?

The answer contained in this excellent dissertation on the benefits of cleanliness, is "YES". The Outline includes numerous safety reasons related to continual clean-ups in the workplace, together with tools and equipment housekeeping rules. There's a rule most of us were taught in kindergarten--clean up after yourself. That's still true, but now it's the law.



# 2012

[zoom](#)

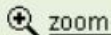
Available in: English, French, Spanish

## For a safe workplace, tidy up as you go.

The stiffest test here is whether an employee will participate. 'Housekeeping? That's not my job. Carrying out the garbage is for janitors'. But that's not what we are talking about here. Good Housekeeping is an integral part of the work process to help greater productivity and job security. Now there's something employees will understand!

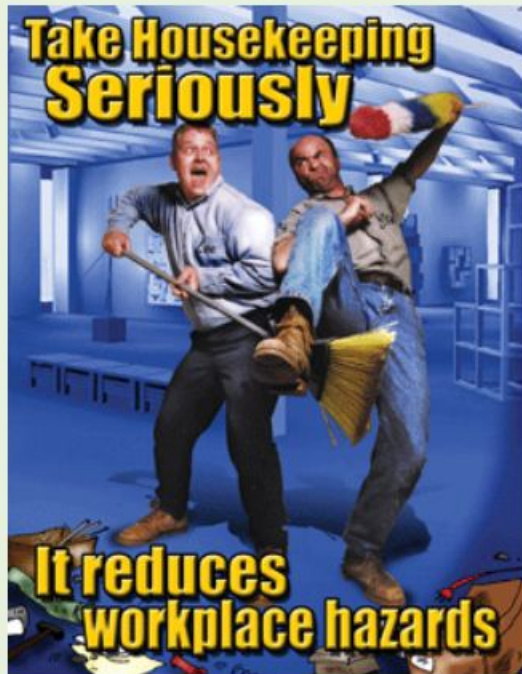


# 195

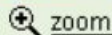
[zoom](#)**Available in:** English

### **A place for everything; everything in its place.**

Legal reasons must never be a motivation to clean up. Housekeeping should be an integral part of the profit cycle, taken seriously. Have employees understand that good housekeeping helps the company be more competitive, profitable, SAFER and a better place to work. No detours are included in this topic, just a list of rules telling you why! Apply them.



# 151

[zoom](#)**Available in:** English

### **Take housekeeping serious...it costs less and reduces workplace hazards.**

For opensers this Outline pokes fun at serious "horseplay" infractions. Then "Housekeeping and the Law" turns serious citing many OSHA rules that, if broken, can result in monetary fines. Rounding out the topic it catalogues hazards any reliability engineer would look for when evaluating a company's housekeeping practices. Is your company in violation?



# 102

[zoom](#)**Available in:** English, French, Spanish


### **Good housekeeping makes every task safer.**

Rudyard Kipling wrote the famous poem 'IF', with the opening lines, 'If you can keep your head when all about you are losing theirs and blaming it on you...'. The golden rule of Housekeeping included here also uses the word 'if' numerous times and by following this rule, no one can blame you. Learn Why.

# A neat and tidy workplace is a safe workplace



# 52

 [zoom](#)

Available in: English, French

## **A neat and tidy workplace is a safe workplace.**

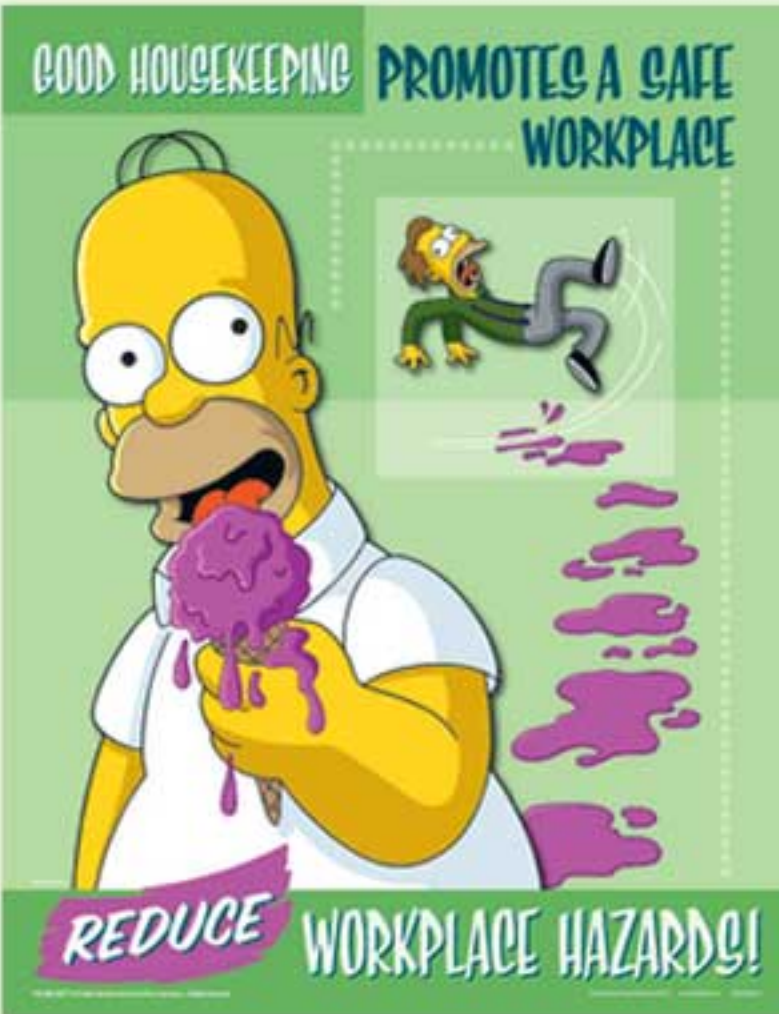
A clean, well-organized place is usually a safe place. Besides offering examples of shoddy housekeeping practices this topic challenges employees to point out where, in their own workplace, better housekeeping is needed. Companies provide tools and equipment to accomplish this. Do workers know where they are and what they're for? Help them find out.

#S1110

# Housekeeping, Work keeping, WORTH-KEEPING?

**CLICK TO REQUEST  
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## Wall Posters

Place Housekeeping Wall Posters at strategic points in your facility to publicize the theme of the month in a short visual message. 11' x 17' Safety Bulletin Posters go into more detail, offering valuable safety tips. We also have Frames available for all sizes.

Traditional Graphic Poster Sizes: 15'x20' and 11'x17'  
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## Table Tents

Place Housekeeping table tents in your lunch room and break rooms so your employees can read the safety message on their own time. One of the panels has the repeated topic graphic, and the other 2 sides have supporting text and images.



Size: 8' in height

## Employee Safety Cards and Quizzes

Housekeeping Employee Safety Cards match the poster theme of the month, and contain summary information to match your Safety Meeting Outline. The Housekeeping Scratch Off Quizzes ensure everyone was paying attention. Like a lottery ticket, they create excitement in the safety meeting. When handed back in, they provide a record of who attended the session.



Employee Safety Card Size: 4 Pages Folded to 3.5'x5'  
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## Safety Meeting Outlines

Safety Housekeeping Meeting Outlines contain a complete guideline for your supervisors to run a productive and motivating meeting-step by step. There is space provided for you to customize and add your own notes. It will help you keep your meeting on schedule and on topic.



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# A neat and tidy workplace is a safe workplace



**A neat and tidy workplace is a safe workplace**

The rule for housekeeping is that all places of employment, work stations, passageways and stairways must be kept clear and unobstructed. Cluttered work areas can conceal all manner of hazards—sharp edges, loose nails, materials to trip over, greasy floors to slip on, or fire hazards.

The tidy way to safer — and it's more efficient.

Housekeeping means working safely and starting materials or parts, tools and equipment safely where they belong.

- Replace guards on shop tools after use.
- Check up on your job often.
- Do your cleaning as you work, tidy up before going on to the next.
- Keep working, working and working surfaces tidy and free of safety hazards.

Housekeeping activities can be serious. Keeping your work station tidy helps you to avoid injuries.

Efficient clean and neat housekeeping are important facts.

Your work place is designed to help you safely through the orderly storage and movement of materials from point of entry to point of use. Material flow plans require careful handling of materials.

The basis of the job is neat housekeeping. Effective housekeeping eliminates workplace hazards and helps you get the job done safely, accurately and on time.

Attention to housekeeping keeps you in control — of your job, and of your safety.

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Quiz #

1. The rule for housekeeping is that all places of employment, work stations, passageways and stairways must be kept clear and unobstructed. Cluttered work areas can conceal all manner of hazards—sharp edges, loose nails, materials to trip over, greasy floors to slip on, or fire hazards.

2. The tidy way to safer — and it's more efficient.

3. Housekeeping means working safely and starting materials or parts, tools and equipment safely where they belong.

4. Replace guards on shop tools after use.

5. Check up on your job often.

6. Do your cleaning as you work, tidy up before going on to the next.

7. Keep working, working and working surfaces tidy and free of safety hazards.

8. Housekeeping activities can be serious. Keeping your work station tidy helps you to avoid injuries.

9. Efficient clean and neat housekeeping are important facts.

10. Your work place is designed to help you safely through the orderly storage and movement of materials from point of entry to point of use. Material flow plans require careful handling of materials.

11. The basis of the job is neat housekeeping. Effective housekeeping eliminates workplace hazards and helps you get the job done safely, accurately and on time.

12. Attention to housekeeping keeps you in control — of your job, and of your safety.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

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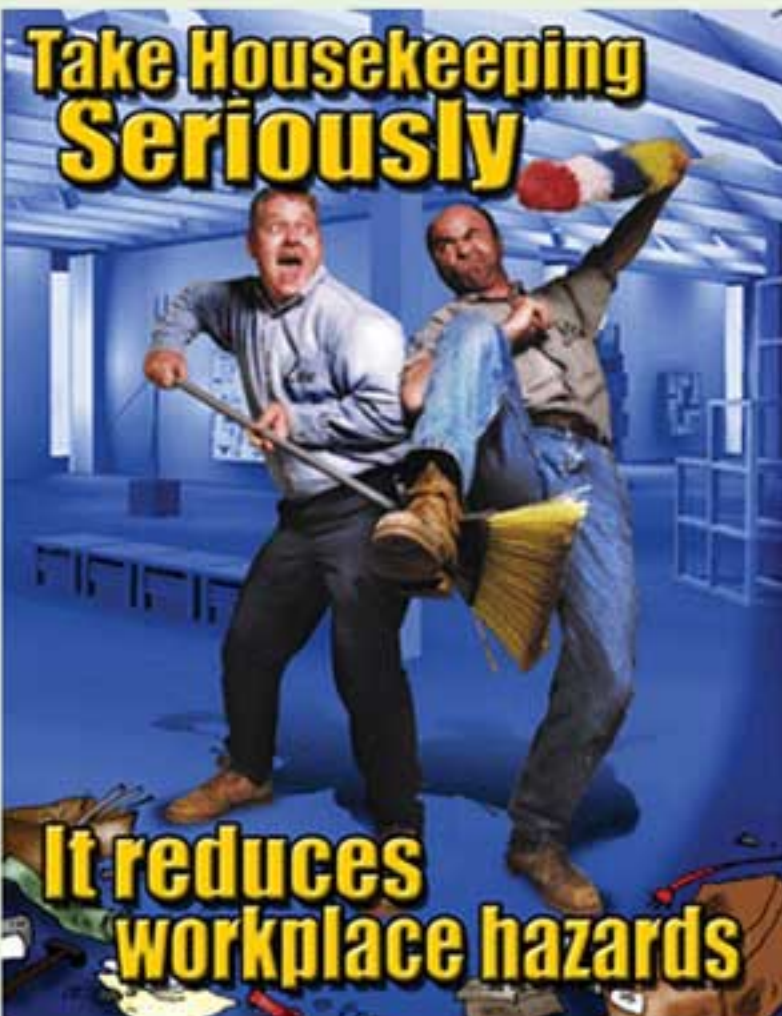
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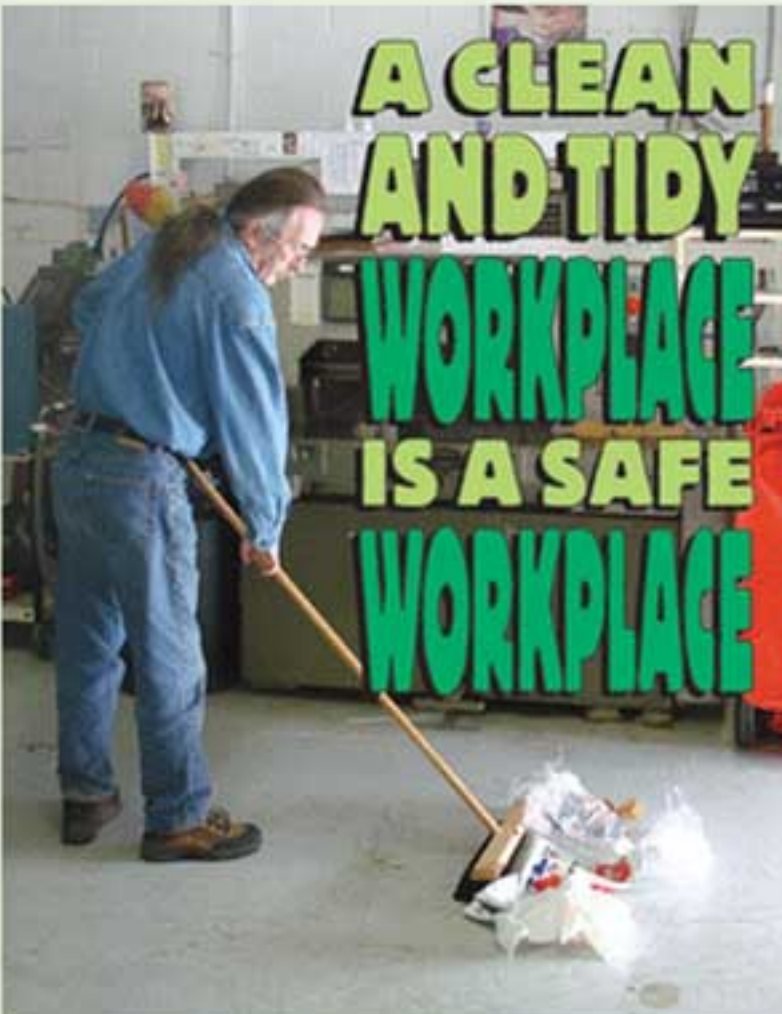
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# The Message Is Inescapable



[www.worksafetyolutions.com.au](http://www.worksafetyolutions.com.au)

**Tel: (02) 9280 4174**